

SECRET

(When Filled In)

SUBJECT AND PROJECT FILE REQUEST
AND FIELD NOTIFICATION OF ACTION

TO: RRD/AN 2601 L Bldg.		FROM: WH/4 Reg 2715 QI	
INFORMATION FOR REQUESTERS			
A. COMPLETE ITEMS 1 THROUGH 11.		F. ITEM 9-ENTER OLD TITLE WHEN AMENDING A TITLE. CITE ANY FILES, SUCH AS 201 OR PROJECT FILES THAT ARE RELATED TO THE FILE COVERED BY THIS REQUEST. ITEM 3 MAY ALSO BE USED TO GIVE REASONS FOR THE ACTION BEING REQUESTED, TO IDENTIFY THE TYPE OF MATERIAL TO BE PLACED IN A FILE OR TO MAKE OTHER EXPLANATORY REMARKS.	
B. ITEM 3-ALL FILE TITLES MUST BE STERILE SINCE THEY WILL APPEAR ON THE FIELD COPIES AND ON MACHINE LISTS.		G. ITEM 10-A RECORDS OFFICER MUST SIGN ALL FILE ACTION REQUESTS. CONSULT YOUR RMD ON ANY PROBLEMS THAT ARISE.	
C. ITEMS 4 AND 5-USE FIRST THREE LETTERS OF DISPATCH SYMBOLS FOR FIELD STATIONS AND LIST HEADQUARTERS ELEMENTS ACCORDING TO ESTABLISHED ABBREVIATIONS.			
D. ITEM 8-ALL REMARKS MUST BE STERILE.			
INFORMATION CONCERNING FILE			
1. TYPE OF FILE		2. COUNTRY NUMBER	
<input checked="" type="checkbox"/> SUBJECT <input type="checkbox"/> PROJECT		19	
3. FILE TITLE (SPECIFIC SUBJECT)		FILE NUMBER	
AMBUD CUBAN REVOLUTIONARY COUNCIL - Policy		124	
4. INTERESTED STATIONS		5. INTERESTED HEADQUARTERS DESK	
HKK HXS		019	
6. ANALYSIS ACTION		7. FILES ACTION	
<input checked="" type="checkbox"/> OPEN FILE <input type="checkbox"/> CLOSE FILE (INDICATE DISPOSITION)		<input type="checkbox"/> HOLD AS UNRESTRICTED FILE <input type="checkbox"/> HOLD IN FILES RESTRICTED TO (DESK)	
<input type="checkbox"/> AMEND FILE TITLE <input type="checkbox"/> DISPOSITION		<input checked="" type="checkbox"/> PREPARE FOLDER AND SEND TO REQUESTER <input checked="" type="checkbox"/> CHANGE PERMANENTLY TO (OFFICER & DESK)	
<input type="checkbox"/> RETAIN <input type="checkbox"/> DESTROY AFTER YEARS		WH/4/PA H.C. Knoll 251 2 QZ	
8. REMARKS (FOR FIELD DISTRIBUTION)			
NOT FOR FIELD DISTRIBUTION :28.23			
9. COMMENTS (INCLUDE SPECIAL HEADQUARTERS ROUTING INSTRUCTIONS)			
AMBUD IS THE CUBAN REVOLUTIONARY COUNCIL			
10. ENDORSEMENT		11. COORDINATION	
SIGNATURE OF BRANCH/DESK R.O.		SIGNATURE OF BRANCH/DESK R.O. (WHEN APPLICABLE)	
H.D. Randall		Frank J. Knoll	
APPROVAL			
REQUEST APPROVED BY			
PUNCH AND VERIFYING SECTION ACTION			
ADD CARD		SUBSTITUTE CARD	
EFFECTIVE DATE		REMOVE CARD	
27 March 1961		FILE NUMBER:	
19		124	
		251/2	